

Confidentiality Statement

Harsha Foundation Ltd

Commitment to Confidentiality

Harsha Foundation Ltd is dedicated to maintaining the confidentiality and privacy of all individuals who seek support, donate, volunteer, or interact with our organisation.

We recognise the sensitive nature of personal information and commit to protecting it with the highest standards of confidentiality.

What We Keep Confidential

- Personal details (name, address, phone number, email)
- Circumstances shared during support interactions
- Donation and financial information
- Volunteer or participant records
- All correspondence or communications

When Information May Be Disclosed

We will only disclose personal information if:

- You provide explicit written consent
- It is required by law (e.g., court order, mandatory reporting obligations)
- It is necessary to prevent serious harm to you or others (ethical or legal duty of care)

In any situation where disclosure is required, we will aim to discuss it with you beforehand wherever possible.

Access to Information

Only authorised Harsha Foundation personnel who need access to carry out their roles will have access to confidential information.

All staff, volunteers, and Board members are bound by confidentiality agreements and policies.

Your Rights

You have the right to:

- Know what information we hold about you
- Request corrections to your information
- Discuss any concerns about your privacy or confidentiality

Contact for Confidentiality Matters

If you have any questions about how we handle confidential information, please contact:

Email: harshafoundation1@gmail.com

Phone: 0426831048